

Late appeal?

You can submit a late appeal although this does not have to be considered by the Appeals Panel.

You should email your SA1 or SA2 form with your evidence along with the Late Appeal Form [here](#) and send to the relevant exams office stated in your SA form. Please ensure you attach all 3 items to your email.

When can I appeal?	✔ You can appeal once you have received your exam results or overall degree classification.
What can I appeal on?	✔ You can only appeal on 2 grounds. <ul style="list-style-type: none">• Something happened in your personal life and Ulster University didn't know and it affected your mark e.g. illness, bereavement etc.• Something went wrong on your course or in the way your assessment was administered that affected your mark
My situation doesn't fit into either of these scenarios.	✔ Contact the advice team to discuss your options. Please note there is no process in Ulster University to challenge a mark you disagree with.
What's the deadline?	✔ Within seven working days of the publication date of the Board of Examiners' decision on the web.
Key Ulster University forms	✔ Appeals Forms: <ul style="list-style-type: none">• SA1: New evidence that was previously unavailable• SA2: Procedural irregularities occurred• SA3: Form for Associate Students Click here to learn more and find your forms.
Average length of process	✔ Between 10 days and 6 weeks from submitting your Appeals Form
Need help?	Contact us for guidance.

*If you do not have your evidence by the deadline you should submit your form and state your evidence is pending. It is vital you submit your form within the stated timeframe as late appeals do not have to be considered. Once you have your evidence, for example a doctor's note, you can forward it on for consideration.

UU Appeals Guidance Notes:

[Appeals Guidance for Students](#)