

Course Rep Induction

Introduce yourself in the chat and let us know which course
you will be representing

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Student Voice Coordinator (Academic Representation)

 Northern Ireland

Ulster University students 50% more likely to get first-class degrees than Queen's

When contacted, both universities insist they 'cannot be compared' despite operating as universities in same city

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this session aims to provide
you with an understanding of ...



- ✓ Your role and who you represent
- ✓ How you fit within the UUSU team
- ✓ Support you will be offered
- ✓ How you will make an impact
- ✓ Your goals and how you can plan for the year ahead





Who is UUSU?

UUSU is a membership-led
organisation for 26,000
students at Ulster University

Purpose | to improve the
lives of students

Promise | to represent,
support, connect

+ Your Student Officers

The Union's seven elected student officers are supported by 30 staff across its Belfast, Coleraine, Jordanstown and Magee campuses.

Need help? Contact one of our elected officers on their profile pages.



PRESIDENT



VP BELFAST



VP COLERAINE



**VP EQUALITY AND
BELONGING**



VP MAGEE



**VP SPORT AND
WELLBEING**



VP EDUCATION



Why do students need representation?



Ensuring the collective views of your course are valued and heard in making each module the best it can be through real time feedback.



Work with staff team to deliver the changes students want to see through regular meetings Staff Student Consultative Committees (SSCC)



Student opinion and feedback into quality assurance mechanisms and course revalidation processes.



*Please tell us
what you give a*

DUCK

ABOUT



REPRESENTING YOU

FILL OUT THIS FORM

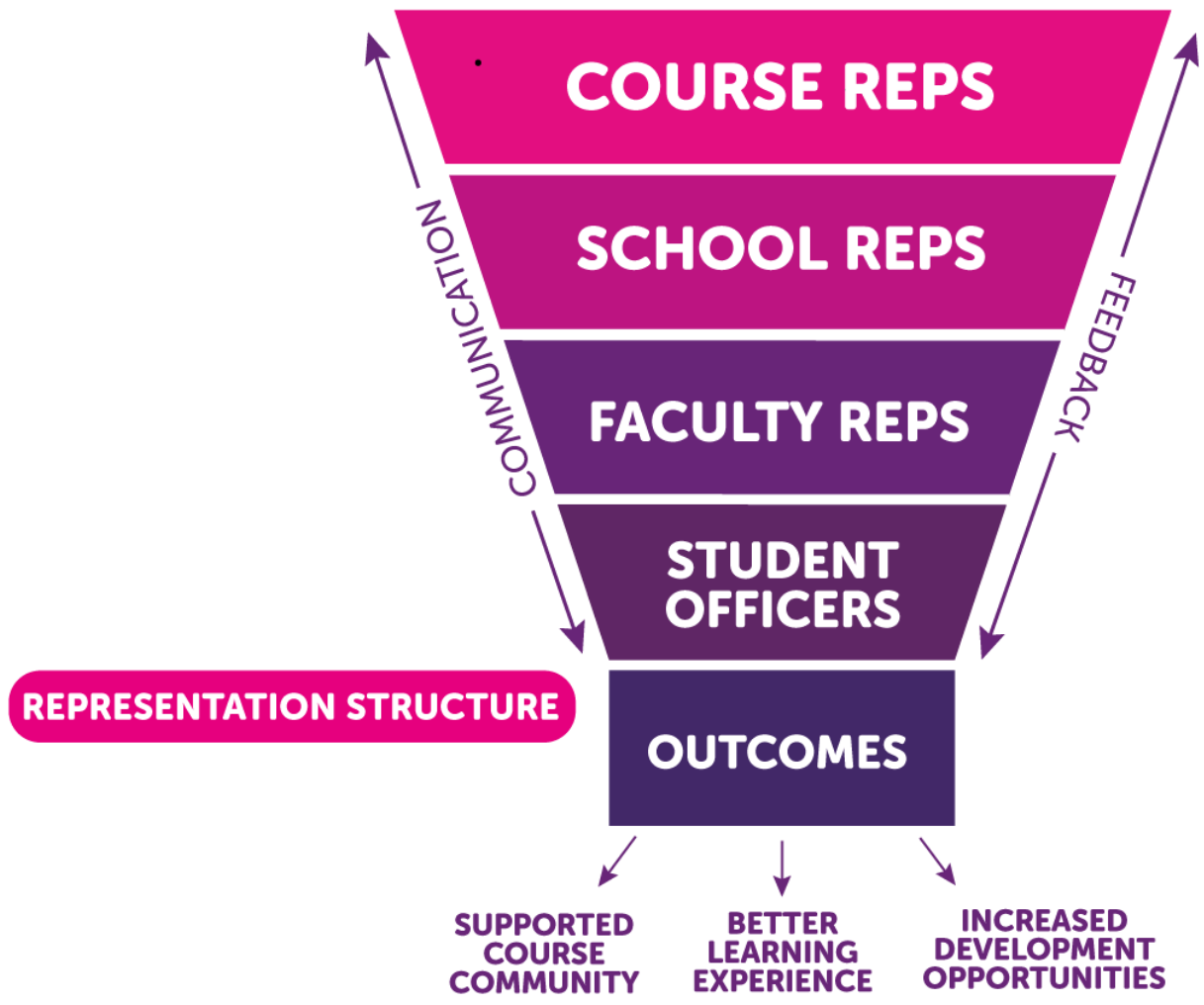
**What issues do
you care about?**

Why not tell us what you would
like us to do for you and your
time at ulster.



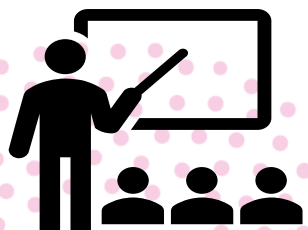
 STUDENT VOICE

Course Content | Assessments | Timetables
| Employability | Resources & more



 **STUDENT VOICE**

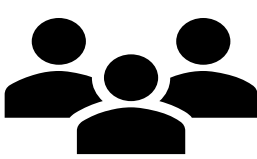
250+ Courses



3 Campuses



26,000 Students





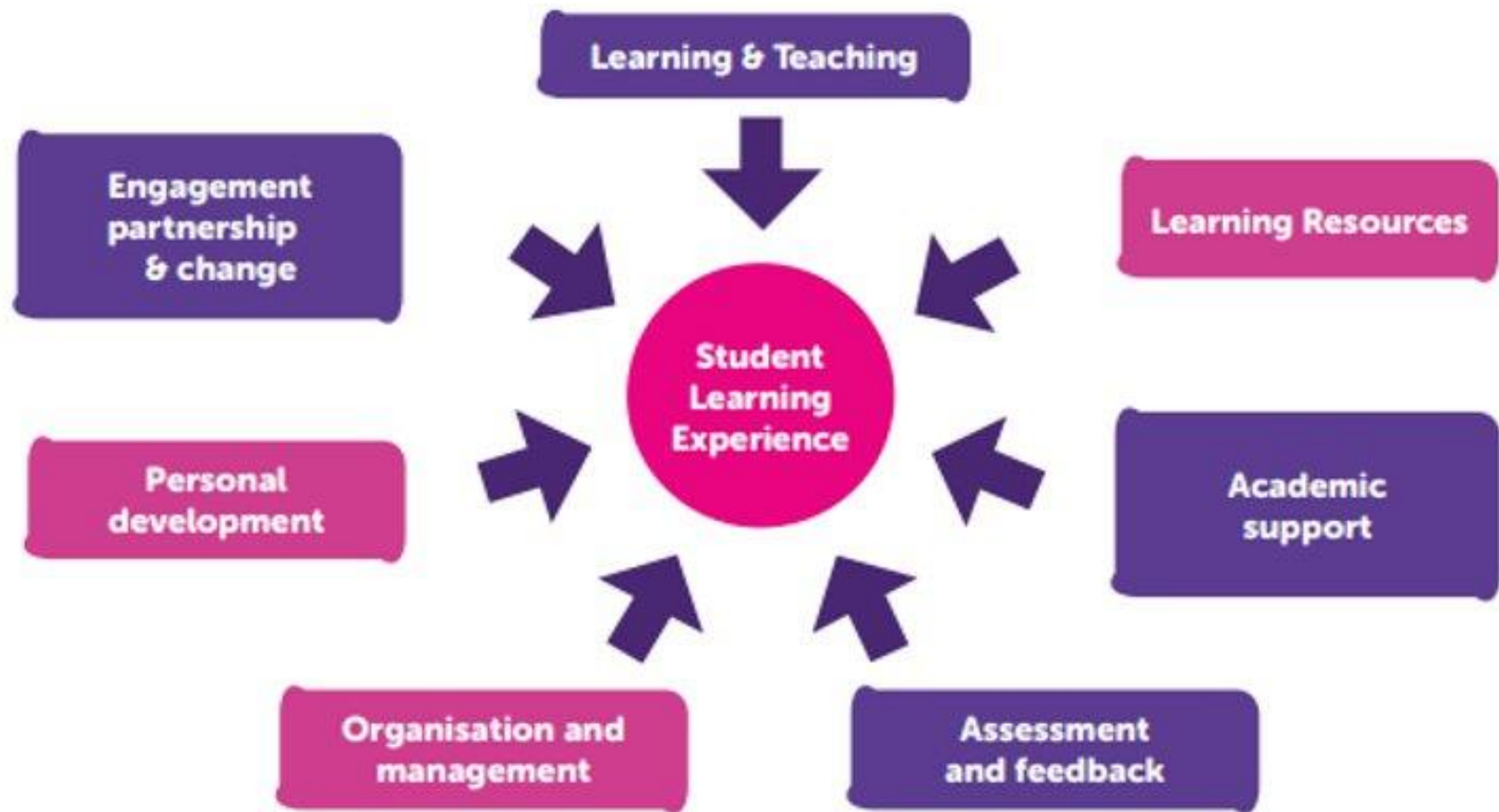
Your Faculty Rep Team

AHSS – Callum Crummey: crummey-c1@ulster.ac.uk

CEBE – Christian Pollock: pollock-c10@ulster.ac.uk

LHS – Piyush Vinod Bairagi: bairagi-pv@ulster.ac.uk

UUBS – Kira McLaughlin: mclaughlin-k50@ulster.ac.uk



Role of a Course Rep

3 Main Pillars of role
Communicate //
Feedback // **Solutions**

You represent EVERY student within your course year or cohort group

Ten main tasks

1. Induction & prep
2. Promote yourself to students
3. Keep eye on stated aims of course
4. Student feedback to staff
5. Represent the collective views
6. Attend Staff Student Consultative Committee (SSCC)
7. Liaise with UUSU
8. Work with other Reps
9. Refer individual issues
10. Staff feedback to students

Support while in your role

Ulster University

☐ Programme Directors

☐ Support Staff

☐ Subject Librarians

☐ Student Wellbeing

☐ Employability & Graduate Futures

UUSU

☐ School/Dept Reps

☐ Other Course Reps

☐ UUSU Student Voice Team

☐ VP Education

☐ Other Student Officers

☐ UUSU Advice Bureau

☐ Course-based Societies



Rep Resources



**STUDENT
VOICE**



**Student Voice
Guidelines**



Course Rep Handbook



SSCC Guide



What makes a good Course Rep?

Good communicator

Encouraging

Good listener

Accurate

Approachable

Supportive

Good time keeping

Honest

Responsive

Organised

Willing to serve others

Visible to all students

Empathy

Team player

Motivated

Assertive

Positive





Staff Student Consultative Committee



- Consult Students
- Identify Collective Issues
- Add an agenda item (if applicable)
- Read any info/papers circulated
- Check time, date & location
- Send apologies if you are unable to attend

- Be attentive, confident & assertive
- Contribute to discussions
- Take Notes
- If unsure, do not be afraid to get further consultation from students

- Feedback to students
- Feedback to your School/Dept Rep
- Follow up with staff (if applicable)



Communication

1

👉 Promote your role & the benefits of speaking with their Course Rep

2

👉 Start outreach with staff/students early to build good rapport

3

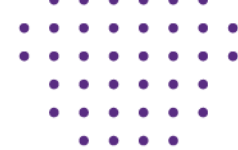
👉 Take your time and think things through before communicating

4

👉 Don't worry if you don't know the answer!

5

👉 Gain the facts so that you can communicate accurately



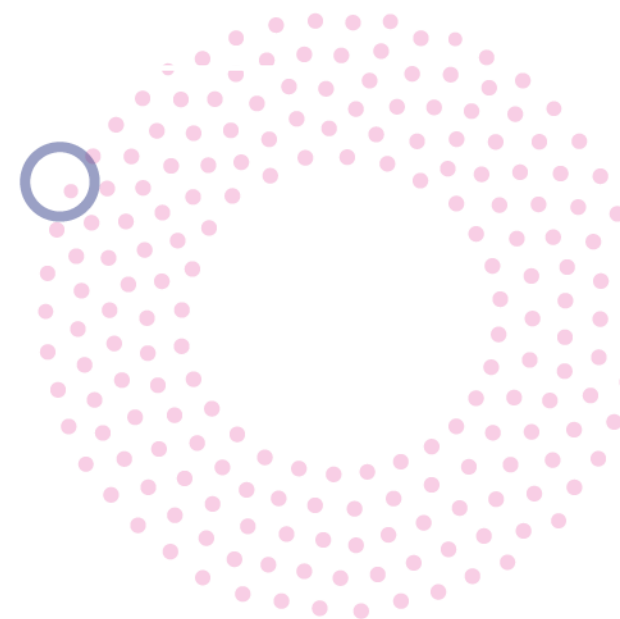
How to Gather Effective Feedback

Feedback Tools:

- Talk to students
- Informal catch ups
- Course-based Societies
- Surveys
- WhatsApp Groups
- Polls

Effective Feedback is...

- ☐ Accurate
- ☐ Balanced
- ☐ Constructive
- ☐ Depersonalised





What do you need to do now?



1. Download and read your Course Rep UUSU resources
2. Introduce yourself to your Course Director, module tutors and classmates
3. Send an email to your coursemates
4. Gather feedback for SSCC (Student Staff Consultative Committee)



How To Send A Message In UUSU Message Centre

1. Login in via our [single sign-on](#) (the same as you use to access emails, etc.) - Top right of screen.
2. In Message Centre choose NEW EMAIL
3. Choose ADD RECIPIENTS -- you will see lists available to you as a Rep. Tick the check box beside the mailing list you wish to use.
4. Click the check box GOOGLE CAMPAIGN and this will display how many people have opened your email.
5. Type your message into the text editor (you can add links and photos), then press send.

Student Voice Forums

- **Coleraine: 10 Nov @ 2pm (CH111)**
- **Magee: 11 Nov @ 2pm (MU201)**
- **Belfast: 12 Nov @ 11am (TBC)**

Additional rep training



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- **Week 6:** Education Power Structures I: Campus Duck Hunt
- **Week 7:** Education Power Structures II: Oppression Escape Room
- **Week 9:** Bricks in the Wall? The Big SU Lego Build
- **Week 10:** Dungeons & Dragons (Student Activism Edition)
- **Week 11:** Co-Creative Planning

Any problems?

p.frazer@uusu.org

coursereps@uusu.org

advice@uusu.org



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VOICE**

Any Questions?

Thank you for your attention & attendance

