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| **Activity and Events Risk Assessment**  |

This risk assessment must be completed to assess the specific risks posed to participants of planned activities and events and should address the mitigations against the general risks that come with delivering events and activities. *This document will be reviewed before any activities/events are approved by UUSU.*

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| **Likelihood** |  | **Impact** |
| **Insignificant (1)** | **Minor (2)** | **Moderate (3)** | **Major (4)** | **Catastrophic (5)** |
| **Certain (5)** | 5 | 10 | 15 | 20 | 25 |
| **Probable (4)** | 4 | 8 | 12 | 16 | 20 |
| **Possible (3)** | 3 | 6 | 9 | 12 | 15 |
| **Unlikely (2)** | 2 | 4 | 6 | 8 | 10 |
| **Rare (1)** | 1 | 2 | 3 | 4 | 5 |

Consider the risks and hazards which may present themselves at your activity/event.

Rate them according to their impact and the likelihood that they will occur and determine if they present a low, medium or high risk.
Consider the control measures in place or those which need to be implemented to ensure that risk levels are minimised.

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| **Risk Level** | **Score Range** |
| **Low** | 1-8 |
| **Medium** | 9-15 |
| **High** | 16-25 |

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| **RISK ASSESSMENT** |
| **Activity/Event being Assessed:** |  | **Risk Assessment Completed By:** |  |
| **Name of UUSU team or society:** |  | **Role Title:**  |  |
| **Campus:** |  | **Date of Assessment:**  |  |
| **Location of Activity / Event:** |  | **Time of event:** |  |

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| **Please refer to our guidance notes before completing this document.** **They can be accessed** [**here**](https://www.uusu.org/pageassets/downloads/Society-Handbook-22-Event-Health-and-Safety1.pdf)   |
| **Task or Activity**  | **Hazard**  | **Who Might be Harmed**  | **Risk Level**  | **Control Measures Currently in Place or Required**  | **New Risk Level**  |
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| **Task or Activity** | **Hazard** | **Who Might be Harmed** | **Risk Level** | **Control Measures Currently in Place or Required** | **New Risk Level** |
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**Contact Person during the event**

Name…………………………………………………………………………………………………………………………………………

Position/Role ………………………………………………………………………………………………………………………………

Contact Email …………………………………………………………………………………………………………………………

Contact Number …………………………………………………………………………………………………………………………

**This Risk Assessment has been approved by UUSU Staff member**

Name ………………………………………………………………………………………………………………………………………………

Position ……………………………………………………………………………………………………………………………………………