ONLINE PLATFORMS

Online events have become very familiar to us over the past few years – did anyone avoid online zoom quizzes over 2020? Hosting events online is really convenient, cost effective and useful so we have created this simple guide to support you in delivering online events for your society. As always, your Student Activities Team are always available to help.

There are plenty of platforms to choose from to help you deliver your event online. Here are a few tried and tested platforms which may work for you:

MICROSOFT TEAMS

All UU students have free access to Microsoft Teams and it's the platform of choice with UUSU. You can use it to host video calls with your society reps or members, share work and screens, and chat to groups so you can stay in touch with your society.

> **I can be myself around people in my society, even if we haven't been able to meet in person yet.**

ZOOM

Zoom is really straight forward - you just need to set up the event and circulate the event link so students can join in live. We recommend setting up the event with a private waiting room, so you can choose to only admit members.
If you would like to use the UUSU zoom account let us know - it allows you to host events that are longer than 45minutes.

LIVE STREAMING

Livestreams are a really easy way of sharing information. Guest speakers and music can also be streamed online. Lives are not for the faint hearted but they are a simple and easy way to engage effectively with your members.

DISCORD

Discord is an instant messaging platform designed for creating communities. Our gaming societies in particular really enjoy discord.

Whatever way you decide to deliver your event, the key to its success is promotion! Check out our info on publicity and promotion here

ONLINE EVENT IDEAS

- Netflix watch party
- Virtual coffee morning or pre drinks
- Study group – you can share screens for mind maps
- Host a guest speaker
- Weekly quizzes or trivia games - Kahoot is a great app to help deliver this
- Book club
- Bingo – take a look at myfreebingocards.com
- Skribbl is a fun drawing and guessing game for small groups of up to 12 players

  https://www.skribbl.io/

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It's really important to make sure your online event is secure. Don't widely distribute joining information online – you don't want any unwanted guests at your event.

Equally – if your event is being put on for the benefit of paid society members you might not want non-members joining. Think about how you will share your event joining information. Speak to your Events Coordinator if you want some help and advice.

CODE OF CONDUCT

The UUSU code of conduct applies to online events as well as face to face events. Please make sure you are familiar with the UUSU code of conduct and that your committee are aware of how to deal with any issues which may arise during events. **Code of Conduct**