

PREFERRED SUPPLIERS

There are some suppliers that UUSU has used before and can recommend. Where possible, we encourage you to use these suppliers when buying goods or booking services for your society.

PROCESS

- Submit a **Payment/Purchase Request Form**
- Include an invoice or quote from the supplier, or a word document with links to the items you want to buy.
- UUSU will then make the purchase on your behalf.
- Items will be delivered to the UUSU office on your campus.

SOCIETY MERCH

ITEM	SUPPLIER	WEBSITE
Pens	Bangor Signage	www.bangorsignage.co.uk
Lanyards, Stress Balls, Keyrings	4 Imprint	www.4imprint.co.uk
Pens, Lanyards	National Pens	www.pens.com
Branded Items	MSM Promotions	www.msmpromotions.co.uk
Branded Items	Enhance Promotions	www.enhancepromotions.co.uk

If you want any special customisations, outline this clearly on your purchase/payment form

SOCIETY CLOTHING

SUPPLIER	WEBSITE
The Gordon Group	www.thegordongroup.co.uk
Banana Moon Clothing	www.banana-moon-clothing.co.uk
Sew Pro	www.sewpro.co.uk
Stamina Clothing	www.stamina.ie

Ensure you include details of the item eg. size and colour on the payment/purchase request form

PIZZA

CAMPUS	SUPPLIER	WEBSITE
Belfast	Four Star Pizza	www.fourstarpizza.co.uk
Coleraine	Dominoes	www.dominos.co.uk
Magee	Dominoes	www.dominos.co.uk

FORMALS

CAMPUS	SUPPLIER	WEBSITE
Flyers and Posters	Northside Graphics	https://northsidegraphics.com/
Photographer	Jamie Finnegan	www.jamiefinneganphotography.co.uk
Photographer	Adam Tate	www.facebook.com/adamtatephotography
Photobooth	Beatz Entertainments & Events	www.beatzentertainments.co.uk
Photobooth	Capture Cube	www.capturecube.co.uk
Photobooth, Light up Letters, Host, Entertainment	Total Entertainers	www.facebook.com/Dalethomaseventhost
Light Up Letters	Lawn Letters	www.lawnletters.co.uk
Photobooth, DJ	Northern Lights Event Hire	www.northernlightseventhire.com
Balloons and Event Styling	Confetti Belfast	www.facebook.com/ConfettiBelfast

As soon as you receive an invoice from a supplier, submit a payment/purchase request form so we can confirm your order — even if payment isn't due until closer to the event.