



Data Subject Rights

Several of the rights currently applicable to individuals under the DPA have been strengthened under the GDPR, and some new rights have also been introduced. The rights are as follows:

1. The right to be informed

The right to be informed emphasises the need for transparency over how UUSU uses personal and special category data which it collects. UUSU is required to inform data subjects of why it collects information, how it will use it, who it will be shared with, how it will be safeguarded and when it will be assessed for deletion. UUSU is also required to inform individuals of their rights in relation to data which is processed about them.

2. The right of access

Individuals have a right to access their personal data and supplementary information. This right allows data subjects to be aware of and verify the lawfulness of the processing. Data subjects are entitled to:

- confirmation that their data is being processed;
- access to their personal data;
- other supplementary information, such as who the data is shared with

3. The right to rectification

The right to rectification gives individuals the right to have personal data, held about them, to be rectified where it is inaccurate or incomplete.

4. The right to erasure

The right to erasure is also known as the 'right to be forgotten'. The main principle of this right is to enable an individual to request the deletion or removal of personal data where there is no compelling reason for UUSU to continue to keep processing that information.

5. The right to restrict processing

In certain circumstances individuals can exercise their right to 'block' or suppress processing of their personal data. Where processing is restricted, UUSU will be allowed to retain the personal data but not use it in any way.

6. The right to data portability

The right to data portability allows individuals to obtain and reuse their personal data for their own purposes across different services. It allows individuals to move, copy or transfer personal data from one IT environment to another in a safe a secure way, without hindrance to usability.

7. The right to object

The GDPR gives individuals the right to object to the processing of their personal data in certain circumstances. Individuals have an absolute right to stop their data being used for direct marketing. In other cases where the right to object applies you may be able to continue processing if you can show that you have a compelling reason for doing so. An individual can make an objection verbally or in writing and UUSU has one calendar month to respond.

8. **Rights related to automated decision making including profiling**

Individuals have the right to not be subject to a decision based solely on automated processing, (deciding solely by automated means without any human involvement); and profiling (automated processing of personal data to evaluate certain things about an individual). Profiling can be part of an automated decision-making process. The GDPR applies to all automated individual decision-making and profiling. Article 22 of the GDPR has additional rules to protect individuals if UUSU are carrying out solely automated decision-making that has legal or similarly significant effects on them. UUSU can only carry out this type of decision-making where the decision is:

- necessary for the entry into or performance of a contract; or
- authorised by Union or Member state law applicable to the controller; or
- based on the individual's explicit consent.

UUSU must identify whether any of our processing falls under Article 22 and, if so, make sure that we:

- give individuals information about the processing;
- introduce simple ways for you to request human intervention or challenge a decision;
- carry out regular checks to make sure that our systems are working as intended.

For more information on how we process your personal information please see our privacy notice and GDPR policy.

If you wish to invoke any of your data subject rights, please contact the Data Protection Officer of UUSU as per the below details:

Data Protection Officer: David Longstaff, CEO and Data Protection Officer, c/o UUSU, University of Ulster, Room 11H03, Jordanstown Campus, Shore Road, Newtownabbey BT37 0QB, email: d.longstaff@ulster.ac.uk